

# Rolling Placement Agreement

(Abilities United Ltd)

This agreement sets out the terms for participation in supported physical activity sessions provided by Abilities United Ltd.

## Parties to the Agreement

This agreement is between:

**Service Provider:**

Abilities United Ltd

info@abilitiesunited.co.uk

07473468865

**And**

**Participant:**

**Name:**

---

Funding Body (if applicable):

Name of Council / Organisation:

---

(If the participant is self-funded, this agreement applies directly with the participant or their representative.)

## Description of the Service

Abilities United Ltd provides structured, inclusive physical activity sessions for adults with disabilities. Sessions are designed to be supportive, safe, and adapted to individual needs. Each participant is allocated a guaranteed space within the agreed session(s).

## Placement Type

This is a rolling placement agreement.

- The placement continues on an ongoing basis
- Payment is made monthly or 4-weekly in advance
- The agreement remains in place until notice is given by either party

## Trial Period (if applicable)

Where agreed, participants may complete an initial 1-week paid trial period.

At the end of the trial:

- The placement will either move onto a rolling agreement, or
- End with no further obligation

## **Fees & Payment**

Fees are agreed in advance with the participant or funding body  
Invoices will be issued monthly or 4-weekly by bank transfer  
Failure to make payment may result in suspension of the placement.

## **Attendance & Missed Sessions**

Fees are for the allocated space, not individual attendance

- Missed sessions are non-refundable if notice is less than 24 hours
- This is because staffing, venue hire, and support are planned in advance
- If a session is cancelled by Abilities United Ltd, an alternative session or credit will be offered where possible.

## **Notice Period & Ending the Placement**

To end the placement, either party must provide: 2 weeks' written notice  
Notice must be sent by email to: [info@abilitiesunited.co.uk](mailto:info@abilitiesunited.co.uk)  
This allows time to manage staffing, venues, and alternative placements.

## **Health, Safety & Support Needs**

Relevant medical, behavioural, or support information must be shared prior to starting

- Any changes to support needs should be communicated as soon as possible
- Participants must be fit to take part in light-to-moderate physical activity unless otherwise agreed
- Risk assessments are in place for all sessions.

## **Behaviour & Safeguarding**

Abilities United Ltd is committed to providing a safe and respectful environment.

Participants are expected to:

- Follow session instructions
- Treat staff and others with respect
- Safeguarding policies, codes of conduct, and complaints procedures are available on request or via the website.

## **Liability & Insurance**

Abilities United Ltd holds appropriate public liability insurance.

While every effort is made to ensure safety, participation is at the individual's own risk.

## **Data Protection**

Personal information will be stored and processed in line with UK GDPR.

Full details are outlined in the Privacy Policy available on the website.

## **Agreement**

By signing below, all parties confirm they understand and agree to the terms of this placement.

Participant / Representative Name:

Signature:

---

Date:

---

Funding Body Representative (if applicable):

Signature:

---

Date:

---

For Abilities United Ltd:

Signature:

---

Date:

---