

# Abilities United Ltd – Privacy Policy

Abilities United Ltd (“we”, “our”, “us”) is committed to protecting your personal data and respecting your privacy. This Privacy Policy explains how we collect, use, store, and share your personal information in relation to our inclusive sports and activity sessions for adults with disabilities.

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## 1. Information We Collect

We may collect the following information:

- Personal details: name, date of birth, address, phone number, email
  - Emergency contacts and carers/assistants' details
  - Health information: medical conditions, allergies, mobility support needs
  - Attendance records for session management and safety purposes
  - Payment information (if applicable)
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## 2. How We Use Your Information

We use your data for the following purposes:

- To manage and run sessions safely and efficiently
  - To provide appropriate support and adaptations for participants
  - To contact you about session updates, cancellations, or changes
  - To process payments and refunds (if applicable)
  - To comply with legal obligations and insurance requirements
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## 3. Legal Basis for Processing

We process personal data based on:

- Consent: You have given explicit consent for us to use your personal information for session management.
- Contractual necessity: For payment processing and attendance management.
- Legal obligations: Insurance and safeguarding requirements.
- Legitimate interests: Ensuring the safety and well-being of all participants.

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## 4. How We Store and Protect Your Data

- Data is stored securely on password-protected devices and systems.
- Paper records are stored in locked cabinets.
- Access to personal data is limited to authorised staff and coaches only.
- Data is retained only as long as necessary for session management, legal, and insurance purposes.

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## 5. Sharing Your Information

We do not sell or rent your personal data. We may share information only:

- With coaches and assistants involved in session delivery for safety purposes
- In case of emergency with medical professionals
- To comply with legal obligations or insurance requirements

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## 6. Your Rights

Under GDPR, you have the right to:

- Access the personal data we hold about you
- Request correction of inaccurate information
- Request deletion of your data
- Restrict or object to processing in certain circumstances
- Withdraw consent at any time (where consent is the legal basis)
- Lodge a complaint with the Information Commissioner's Office (ICO) if you believe your rights are violated

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## 7. Consent

By participating in Abilities United Ltd sessions, you consent to us collecting, storing, and using your personal information as described in this Privacy Policy.

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## **8. Contact Us**

If you have questions about this Privacy Policy or your personal data, please contact:

Abilities United Ltd

Email: [info@abilitiesunited.co.uk](mailto:info@abilitiesunited.co.uk)

Phone: 07818116919